

CITY OF ILWACO
ORDINANCE # 767

AN ORDINANCE AUTHORIZING CASH CHANGE FUNDS AND PETTY CASH
FUNDS FOR CERTAIN CITY EMPLOYEES

WHEREAS, the Ilwaco City Council needs to formally authorize cash change funds and petty cash funds for certain City employees that have been previously established.

WHEREAS, the State of Washington auditors office has recommended that there should not be more than one employee in a cash drawer and that any cash funds should be established by an ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ILWACO, WASHINGTON, THAT:

Section 1. Two cash change funds in the amount of \$100 each are hereby established within the General Fund of the City of Ilwaco. The City Clerk shall be the custodian of the funds which will be used by bonded employees on a daily basis with the intention that only one individual would be working with a cash drawer at a time and cash drawers will be checked in and out with the City Clerk.

Section 2. A Petty cash fund in the amount of \$25 hereby established within the General Fund of the City of Ilwaco. The Treasurer shall be the custodian of these funds.

Section 3. This ordinance shall become effective five days after its passage by the Council, approval, and publication as required by law.

ORDAINED this 22nd day of March 2010.

| ROLL CALL VOTE | | | | |
|--------------------|------|------|---------|--------|
| VOTED | AYES | NAYS | ABSTAIN | ABSENT |
| #1 Jensen | X | | | |
| #2 Chin | X | | | |
| #3 Marshall | | | | X |
| #4 Greene | X | | | |
| #5 Forner | X | | | |
| Mayor as needed | | | | |
| TOTAL | 4 | | | |

PASSED by the Ilwaco City Council, SIGNED by the Mayor and attested by the Clerk in authentication of such passage this 22 day of March, 2010


MICHAEL CASSINELLI, MAYOR

Attest:


NORMANDIE HAND, DEPUTY CITY CLERK